



MITCHELL DRAINAGE
AND ENVIRONMENTAL SOLUTIONS
— LIMITED —

DUTY OF CARE

Unit 5 Barberry Court, Callister Way, Centrum 100, Burton-on-Trent, Staffordshire, DE14 2UE

Telephone: 01283 533686 Fax: 01283 743950

Website: www.mitchelldrainage.co.uk

E-mail: info@mitchelldrainage.co.uk

Waste Carriers Licence: CB/SN5918VU Registered in England No. 3636184



INDEX

Introduction.....	3
Services.....	3
Quality & Environmental policy.....	4
Health & safety policy.....	5
Registration of Waste carriers licence.....	6
FORS Bronze Accreditation.....	7
BAB ISO 9001:2015 certification.....	8
BAB ISO 14001:2015 certification.....	9
Alcumus Safe Contractor certification.....	10
Certificate of Motor Insurance.....	11
Certificate of Employers' Liability Insurance.....	12
Logistics UK (FTA).....	13
SSIP.....	14
Combined Insurance Letter.....	15



INTRODUCTION

Mitchell Drainage and Environmental Solutions Limited was established in 1998. Based in Burton-on-Trent, we offer a complete management of waste streams including chemical and recyclable materials, but primarily waste generated from Interceptor servicing. We employ 20 members of staff and work closely with a network of partners to offer legal disposal of industrial and commercial waste nationwide, as well as providing bespoke services such as High-pressure jetting and CCTV drainage surveys.

We service large and small customers contractually and on an ad-hoc basis using our fleet of modern and well equipped Vacuum-tanker trucks, High pressure jetting vans and our box body truck capable of transporting waste mattresses.

The company holds the latest 2015 revision of ISO9001 and ISO14001, as well as being certified for the Safe Contractor scheme. These accreditations are evidence of our ongoing efforts in achieving a superior service. Copies of the relevant certifications are included within this Duty of Care package alongside all of our current Insurance policies.

SERVICES

Below is an extensive list of services Mitchell Drainage can provide, these are our primary areas of work, although we are always happy to discuss anything that falls out of this scope.

- Interceptor cleaning and servicing
- Interceptor integrity testing
- Liquid waste removal
- Sewage removal
- Septic tank emptying
- Cesspit emptying
- Grease trap emptying
- High pressure jetting
- Blocked drainage servicing
- Gully pot cleaning
- Gully waste treatment
- Aco channel cleaning
- CCTV drainage surveying
- Site drainage planning
- Pump station cleaning
- Spillage cleaning response
- Confined space entry
- Industrial cleaning
- Hazardous waste collection & removal
- Workshop waste collection & removal
- Total Waste management
- Mattress recycling

As a well-established company in the field of Waste Management, we have the advantage of a large contractor base who can assist us in some of these areas of work. All contractors undergo annual review for suitability and compliance and only those who strive for professionalism and high customer standards are selected to work for us. Our partner contractors aid us in servicing customers we sometimes cannot reach ourselves.

CIVIL & BUILDING WORKS

Mitchell Drainage can undertake a multitude of civils engineering works that include but not limited to:

- Drainage installation & Repairs
- Groundworks
- Pump Installations
- Washbay Modifications & Installations



1.3 QUALITY & ENVIRONMENTAL POLICY

(9001 14001 : 2015 Integrated)(BM17)

It is the policy of Mitchell Drainage to maintain a Business Management system designed to monitor and maintain all inputs, procedures and outputs of the business. By achieving the commitments, we ensure all activity achieves our expected Quality & Environmental standard commitments.

We will:

- Ensure satisfaction is achieved from our customers and interested organisations with the products we supply and to the standards we work to. This will be achieved by regular feedback from customers, Internal Audits, Management meetings and constant drive to ensure accreditation and promote continuous improvement.
- Fulfil all obligations to practice our work in a manner which takes into account an Environmental responsibility to reduce pollution and ensure legislative compliance. This ethos shall be expected of staff and suppliers and the culture driven from our Top Management.
- Provide Standard Operating Procedures for all work carried out, as well as indexed documentation and regular review of both to ensure a uniform standard. All Equipment used in the scope of our work shall be tested for accuracy and efficiency to ensure we can provide accurate measurements in any aspect.
- Be proactive in our methods to source all products and services which comply with the expected Quality and Environmental standard of the business. This will include, but not be limited to; Purchasing ethically sourced products, ensuring any work carried out externally is being done so by approved contractors, and ensuring the principle of 'sustainable development' is applied in the workplace.
- Provide technology and equipment, with systematic training, to ensure all duties are completed being mindful of their potential Environmental Impact and to a correct standard. Mitchell Drainage will monitor training and performance of all staff continuously.
- Expect all staff and contractors to be aware of their own duties to comply with the outlined policy and standard laid out in the ISO 9001 14001 : 2015 framework and understand Non-Compliance to this policy will be highlighted as a training and/or disciplinary issues.
- Record and act upon all non-conformances and regularly measure the performance and standard of our own work by means of Internal and external auditing, and staff appraisals. These are carried out to ensure all work is completed to an expected standard and allows us to continually improve on the service we provide.

This combined Quality & Environmental Policy encapsulates the core values and aims Mitchell Drainage will apply to the workplace. Continual monitoring, reviewing and mentoring will ensure we achieve our aims and objectives within our workplace.

Naomi Mitchell

Managing Director

Signed:

Date: 06/01/2026



HEALTH & SAFETY POLICY

It is the policy of Mitchell Drainage to provide and maintain a safe and healthy workplace for all employees. We strive to ensure all company activities will meet the expected level of Health & Safety to fulfil all legal obligations and ensure all staff are provided a safe, controlled workspace. So far as is reasonably practicable, Mitchell Drainage will identify all risks and hazards and implement control measures to mitigate the consequence or harm of such.

The company shall:

- Ensure all equipment to be used in the duty of work is regularly tested to ensure it meets requirements and is safe to use. There shall be Safe Operating procedures for the use of all equipment to ensure all employees are safe during its operation.
- Provide sufficient Personal Protective Equipment and training in line with the job specifications as well as providing sanitary working conditions, welfare amenities and regular health surveillance of all employees to ensure fitness and wellbeing.
- Ensure all employees work in a safe manner as not to cause harm to themselves, others or the business. The company shall have a zero tolerance approach to any persons breaching site rules, Safe Operating Procedures or any Legislation surrounding their duties.
- Provide a duty of care to all employees as well as contractors and visitors who work on the company premises but are not in our employment. Suitable information and instruction are provided to all employees and visitors alike, as well as any Personal Protective Equipment, Risk Assessments and Safe systems of Work in line with the nature of their presence. Contractors will be controlled in a way as not to cause harm to themselves or others whilst under the care of the business.
- Ensure all staff are subject to regular performance appraisals, toolbox talks and training and certification in line with their job role. Any inductions, procedural discussions or correspondence regarding Safe Working documents/assessments and personal development are to be recorded on the delegates personnel file.
- Ensure this Health & Safety policy is implemented and maintained in conjunction with the combined ISO 9001 14001 : 2015 certification to standardise working documents and procedures which are distributed and displayed to all staff. This policy shall ensure the requirements of the Health and Safety at Work Act 1974 are adhered to and any financial, time or training commitments are offered to all members of staff within the business to allow development and continuous performance.

This Health & Safety policy encapsulates the core values and aims of Mitchell Drainage will apply to the workplace. We will ensure any legislative changes are distributed to all staff and this policy and its values and aims will be updated annually or sooner if required, to ensure the Health and Safety of all staff remains paramount in all that we do.

Mitchell Drainage are committed to a Top Management buy-in to provide and drive forward the Health and Safety of all staff members and the business in all that it does. Top Management by means of enforcement and behavioural development promote and maintain a safe working environment for all.

Naomi Mitchell

Managing Director

Signed:

Date: 06/01/2026



Certificate of Registration under the Waste (England and Wales) Regulations 2011

Regulation authority

Name  Environment Agency

Address National Customer Contact Centre
99 Parkway Avenue
Sheffield
S9 4WF

Telephone number 03708 506506

The Environment Agency certify that the following information is entered in the register which they maintain under regulation 28 of the Waste (England and Wales) Regulations 2011.

Carriers details

Name of registered carrier	MITCHELL DRAINAGE AND ENVIRONMENTAL SOLUTIONS LTD
Registered as	An upper tier waste carrier, broker and dealer
Registration number	CBDU126783
Address of place of business	Unit 5 Barberry Court Callister Way Centrum 100 BURTON-ON-TRENT DE14 2UE
Date of registration	11 September 2025
Expiry date of registration (unless revoked)	23 October 2028

This certificate was created on 11 September 2025. These details are correct at the time of certificate generation.

This copy has been issued under Regulation 6 of Waste (England and Wales) Amendment Act 2014 by the Environment Agency. This is copy number 1 of the certificate.

Making changes to your registration

Your registration will last 3 years and will need to be renewed after this period. If any of your details change, you must notify us within 28 days of the change.



FORS Bronze

Mitchell Drainage and Environmental Solutions Ltd

has been assessed and has met the Bronze level requirements of the Fleet Operator Recognition Scheme (FORS).

Single Operating Centre Accreditation applies to the following location only: DE14 2UE

This certificate is valid from 08/12/2025 to 07/12/2026 and remains valid as long as FORS requirements continue to be maintained.

Geraint Davies
on behalf of the Fleet Operator Recognition Scheme

FORS ID : 010098
Page 1 of 2



CERTIFICATE OF REGISTRATION

The management system of certificate number 196006

Mitchell Drainage and Environmental Solutions Ltd

Unit 5 Barberry Court, Centrum 100, Burton-Upon-Trent, Staffordshire, DE14 2UE

has been assessed and certified as meeting the requirements of:

ISO 9001:2015

Tanker services specialising in Interceptor clearance, Hazardous Waste removal, High Pressure Jetting, Pump Installation and maintenance for a UK Client Base

Further clarifications regarding the scope of this certificate and the applicability of requirements may be obtained by consulting the certifier.



8289



Valid from:
Initial certification: 18 June 2014
Latest issue: 27 July 2023
Expiry date: 17 June 2026
Subject to annual assessments.

Authorised by

Mike Tims
Chief Executive Officer

british-assessment.co.uk

Certificate issued by Amtivo Group Limited T/A British Assessment Bureau Ltd.
Certification is conditional on maintaining the required performance standards throughout the certified period of registration.
Amtivo Group Limited. 30 Tower View, Kings Hill, Kent, ME19 4UY.



CERTIFICATE OF REGISTRATION

The management system of certificate number 196361

Mitchell Drainage and Environmental Solutions Ltd

Unit 5 Barberry Court, Centrum 100, Burton-Upon-Trent, Staffordshire, DE14 2UE

has been assessed and certified as meeting the requirements of:

ISO 14001:2015

Tanker services specialising in Interceptor clearance, Hazardous Waste removal, High Pressure Jetting, Pump Installation and maintenance for a UK Client Base

Further clarifications regarding the scope of this certificate and the applicability of requirements may be obtained by consulting the certifier.



Valid from:
Initial certification: 18 June 2014
Latest issue: 27 July 2023
Expiry date: 17 June 2026
Subject to annual assessments.

Authorised by

Mike Tims
Chief Executive Officer

british-assessment.co.uk

Certificate issued by Amtivo Group Limited T/A British Assessment Bureau Ltd.
Certification is conditional on maintaining the required performance standards throughout the certified period of registration.
Amtivo Group Limited. 30 Tower View, Kings Hill, Kent, ME19 4UY.



Certificate of Approval

This is to certify that

Mitchell Drainage and Environmental Solutions Ltd

has achieved SafeContractor approval

Date: 11th June 2025

This certificate is valid until: 11th June 2026

Certificate number: SZ9519

Signed:

Tim Jackson
Alcumus CEO

SSIP
Founder Member



Alcumus SafeContractor Ltd is a UKAS accredited Type C Inspection body under ISO17020:2012 covering the SSIP Core Criteria element of the SafeContractor Assessment Standard.
Full Validation of this certification should be made via the SSIP Portal <https://www.ssipportal.org.uk/>



CERTIFICATE OF MOTOR INSURANCE

CERTIFICATE NUMBER 100782520CMI

1 DESCRIPTION OF VEHICLES

Any Goods-carrying Vehicle belonging to The Policyholder or hired, leased or lent to The Policyholder which is described in The Schedule or details of which have been supplied to and accepted by Aviva, EXCLUDING any motor vehicle
(1) belonging to or hired, leased or lent to an employee of The Policyholder
(2) which is hired or leased to a customer of The Policyholder.

Any Private Car or Goods-carrying Vehicle loaned to The Policyholder by a supplier nominated by the insurer following a claim under the policy.
Any other motor vehicle not belonging to The Policyholder nor hired, leased or lent to The Policyholder which is causing an obstruction or otherwise preventing the operation of The Policyholder's business and which is being moved to facilitate the passage of a vehicle.

2 NAME OF POLICYHOLDER

Mitchell Drainage and Environmental Solutions Ltd

3 EFFECTIVE DATE OF THE COMMENCEMENT OF INSURANCE FOR THE PURPOSE OF THE RELEVANT LAW

01 August 2025

4 DATE OF EXPIRY OF INSURANCE

31 July 2026

5 PERSONS OR CLASSES OF PERSONS ENTITLED TO DRIVE

The Policyholder or any person driving on The Policyholder's order or with The Policyholder's permission.
Wiktoria Kurkiewicz is/are excluded from driving for social, domestic and pleasure purposes (other than for commuting to and from a place of paid employment).

Provided that the person driving holds a licence to drive the vehicle or has held and is not disqualified from holding or obtaining such a licence.

6 LIMITATIONS AS TO USE

- (a) Use for social, domestic and pleasure purposes.
- (b) Use for The Policyholder's business.

EXCLUSIONS

The policy does not cover use

- for hire or reward.
- in any competition, trial, performance test, contest or race (whether formal, informal or impromptu), or trial of speed, including off-roads events, whether between motor vehicles or otherwise, and irrespective of whether this takes place on any circuit or track (formed or otherwise), or on a road or elsewhere, and regardless of any statutory authorisation of any such events
- whilst drawing a greater number of trailers than is permitted by law
- to secure the release of any motor vehicle which has been seized by or on behalf of any government or public authority which was not the property of The Policyholder or in his custody or control at the time of seizure.

I hereby certify that the policy to which this Certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, the Isle of Man, the Island of Guernsey, the Island of Jersey and the Island of Alderney.

Signed on behalf of:
Aviva Insurance Limited
(Authorised Insurer)


AVIVA



Jason Storah
CEO, UK & Ireland General Insurance
(Authorised Signatory)

Note: For full details of the insurance cover reference should be made to the policy.

Advice to Third Parties: Nothing contained in this Certificate affects your right as a Third Party to make a claim.

This Certificate is not transferable.

Aviva Insurance Limited. Registered in Scotland, No. 2116. Registered Office: Pitheavlis, Perth, PH2 0NH.



CERTIFICATE OF EMPLOYERS' LIABILITY INSURANCE (a)

(Where required by regulation 5 of the Employers' Liability (Compulsory Insurance) Regulations 1998 (the Regulations), one or more copies of this certificate must be displayed at each place of business at which the policy holder employs persons covered by the policy)

Policy Number:	P/CCO/10105
Name of Policy Holder:	Mitchell Drainage and Environmental Solutions Ltd
Date of Commencement of Insurance Policy:	01 August 2025
Date of Expiry of Insurance Policy:	31 July 2026

We hereby certify that subject to paragraph 2:-

1. the policy to which this certificate relates satisfies the requirements of the relevant law applicable in Great Britain, Northern Ireland, Isle of Man, Island of Jersey, Island of Guernsey, Island of Alderney, or any offshore installations in territorial waters around Great Britain and its Continental Shelf (b); and;
2. (a) the minimum amount of cover provided by this policy is no less than £5 million (c); **or**
(b) the cover provided under this policy relates to claims in excess of [£] but not exceeding [£].
3. The policy covers the holding company and all its subsidiaries

Signed on behalf of QBE UK Limited (Authorised Insurer)

Notes

- (a) Where the employer is a company to which regulation 3(2) of the Regulations applies, the certificate shall state in a prominent place, either that the policy covers the holding company and all its subsidiaries, or that the policy covers the holding company and only the named subsidiaries except any specifically excluded by name, or that the policy covers the holding company and only the named subsidiaries
- (b) Specify applicable law as provided for in regulation 4(6) of the Regulations.
- (c) See regulation 3(1) of the Regulations and delete whichever of paragraphs 2(a) or 2(b) does not apply. Where 2(b) is applicable, specify the amount of cover provided by the relevant policy.

Important

Display will be satisfied if the certificate is made available in electronic form and each relevant employee to whom it relates has reasonable access to it in that form.

QBE UK Limited, (registered in England number 1761561; Home State - United Kingdom, Authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority; registration number 202842). The registered address is for this entity is; 30 Fenchurch Street, London, EC3M 3BD. Tel. +44(0) 20 7105 4000.



Group Head Office
Inbro House
Commercial Gate
Mansfield
NG18 1EU
t: +44(0)1623 649 931
www.cowensgroup.co.uk

TO WHOM IT MAY CONCERN

5th August 2025

Insurance Cover Confirmation

Name of Insured: Mitchell Drainage and Environmental Solutions Ltd
Business Description: Waste Management Services including Interceptor Cleaning and Servicing, Mattress Reprocessing, Drainage Maintenance, Drainage CCTV Surveys & Drainage Plans, High Pressure Jetting, Spill Response & Clean up, Sewage Removal (Septic Tank & Cesspit), Pump Station Cleaning & Servicing, Tank Cleaning & Disposal / Decommissioning, Fat & Grease Trap Emptying, Workshop Waste & Oil Recovery, Hazardous Waste (Asbestos, Sharps, Lab Waste, Fly Tipping), Small Civils Works.

Public/Products Liability

Name of Insurer: Pen Underwriting
Policy Number: P/CCO/10105
Next Renewal Date: 01/08/2026
Indemnity Limit: £5,000,000 any one occurrence for Public Liability amended to in the aggregate for Products Liability.
Indemnity to Principal: Included
Policy Excess: £1,000 In Respect of Third-Party Property Damage

Excess Public/Products Liability

Name of Insurer: Consilium Insurance Brokers Ltd
Policy Number: DIA21MIDCOUNT01
Next Renewal Date: 01/08/2026
Indemnity Limit: £5,000,000 (to give £10,000,000 PL/PR cover in total)

Employers Liability

Name of Insurer: Pen Underwriting
Policy Number: P/CCO/10105
Next Renewal Date: 01/08/2026
Indemnity Limit: £10,000,000 any one occurrence

Professional Indemnity

Name of Insurer: Markel UK Ltd
Policy Number: P46814
Next Renewal Date: 01/08/2026
Indemnity Limit: £1,000,000 in the period of insurance including costs and expenses
Policy Excess: £1,000

We confirm that the information contained above is correct to the best of our knowledge



Cowens is a trading style of R A Cowen & Partners Ltd Incorporated in England – Registered No. 01102951, R A Cowen & Partners (Financial Services) Ltd Incorporated in England – Registered No. 2030364 Registered offices: Inbro House, Commercial Gate, Mansfield, NG18 1EU. Authorised and regulated by the Financial Conduct Authority.



This Certificate is Awarded to:

Mitchell Drainage & Environmental Solutions Limited

CDM Scope: Contractor

by Avetta

in Accordance with Avetta Assessed SSIP Approval Agreement

Certificate Issued: **05/Mar/2025**

Expiry Date: **04/Mar/2026**

Certificate Number: **250396944**

Authorised By: *Arshad Matin*

To check the validity of this certificate please contact Avetta directly on 01628 450400 or visit the SSIP Portal www.ssiproortal.org.uk



The Safety Schemes in Procurement Competence Forum (SSIP) "acts as an umbrella organisation to facilitate mutual recognition between health and safety pre-qualification schemes wherever it is practicable to do so"



LOGISTICS UK

Certificate of Membership

This is to certify that the company named
below is currently a member of
Logistics UK

Mitchell Drainage and Environmental Solutions Ltd

Member number: 191104

Member since: 2012

Renewal date: December 2026



Founded at the
Mansion House in the
City of London on
26th day of July 1889



David Wells
Chief Executive